

Registration Guidelines: socialprotection.org

These Guidelines are designed to aid users of <u>socialprotection.org</u> in becoming a member of socialprotection.org, gaining access to the platform's array of interactive features.

1.

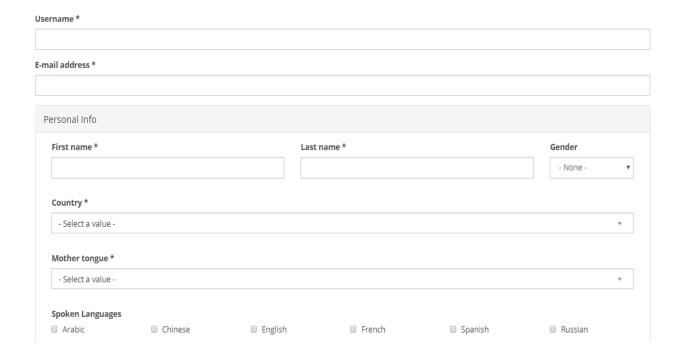
Access the homepage of socialprotection.org and click on the **Register** button (available on the right hand side of the header of the webpage).



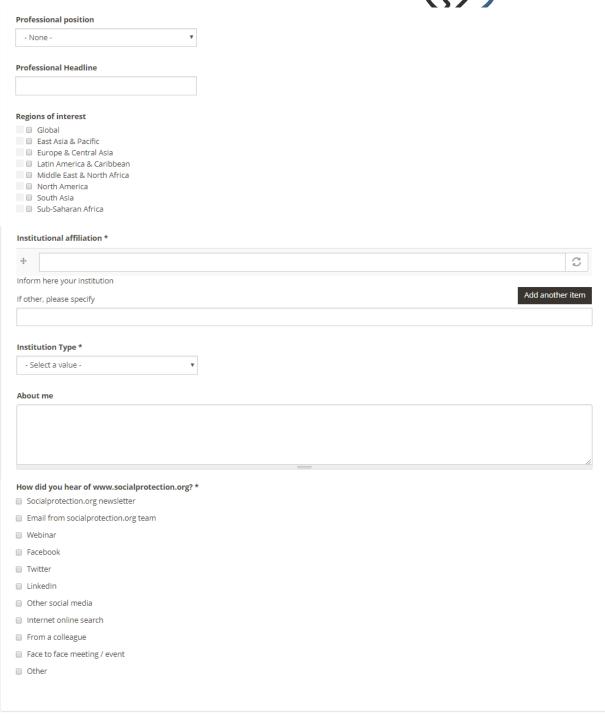
You will be directed to the **Create new account** form.

2.

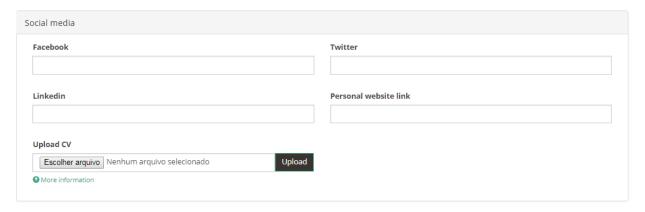
Complete your account profile, making sure to fill in all mandatory fields marked with a *. Please make sure you select a Username which identifies who you are.





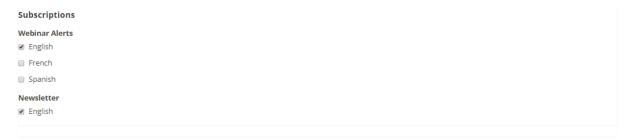






4.

When registering, determine whether you would like to subscribe to socialprotection.org's **Webinar alerts** and **Newsletter**. Click the box to agree to the platform's **Terms and Conditions** and type in the displayed **Captcha** code.





■ I agree to the Social Protection Knowledge Sharing Gateway's Terms of Use and Privacy Policy

5.

Once you have completed the mandatory fields of your account, click on **Create new account**.

Create new account



6.

A message will appear confirming that you have successfully submitted the registration form:

Thank you for registering with SocialProtection.org. An email has just been sent to your registered email account. Please follow the instructions to confirm your registration.

You will receive an email with the following information:

Thank you for registering at <u>socialprotection.org</u>. You may now log in by clicking this link or copying and pasting it to your browser:

http://socialprotection.org/user/reset/16349/1493213890/59k0kmcSYK1rE-ItsyAde3YKf8Q3MSjJy8KtoIn9pGI

This link can only be used once to log in and will lead you to a page where you can set your password.

After setting your password, you will be able to log in at

http://socialprotection.org/user in the future using:

username: testuser

password: Your password

Click on the link to confirm your account. You will be redirected to the platform:



My Account

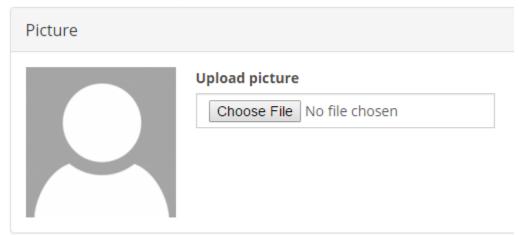
This is a one-time login for *testuser* and will expire on *Thu*, *04/27/2017 - 13:38*. Click on the login button to log in to the site and change your password. This login can be used only once.



Click on the button to create your password:

Password		Confirm password

You can also add your picture:



Then click on Save at the bottom of the page:



You are now successfully registered at the platform and may **Share** content!

To edit any of your account details, click on My account and then on

